![girl scouts carolinas peaks to piedmont logo]

GIRL SCOUTS CAROLINAS PEAKS TO PIEDMONT
ACH AUTHORIZATION FORM

Date _____

This form is to be used by all GSCP2P troops and service units to authorize Automated Clearing House (ACH) debit and credit transactions. This authorization will remain in place until terminated or updated in writing by an authorized bank signer.

Reason for form – check one:

☐ New bank account - are new troop* startup funds needed?   YES   or   NO   *For first time troop accts only

☐ Banking information / signers have changed

☐ Updated form for product sales participation (cookies, fall product)

Troop/SU acknowledges and agrees to:

1) GSCP2P will debit the troop bank account according to the instructions provided during training for the Girl Scout Fall Product & cookie program and/or on printed materials.
2) See printed or electronic materials for dates of withdrawals and specific withdrawal amounts.
3) Troop is responsible to deposit sufficient funds to cover ACH withdrawals, and troop will be responsible for any resulting non-sufficient funds (NSF) charges and potential late fees.
4) If depositing checks in troop account, troop will allow enough time for checks to clear PRIOR to ACH withdrawal date. Check with your bank for clearing times.
5) Troop/SU authorizes GSCP2P to repeat any debit that fails for any reason and make any adjustments to withdrawal amounts as council deems necessary.

Troop # _____   Service Unit _____

Authorized signer agreement – fill in info below:

Printed Name:	Phone:
Position:	Email:
Signature:	Debit Card Last 4:
Printed Name:	Phone:
Position:	Email:
Signature:	Debit Card Last 4:
Printed Name:	Phone:
Position:	Email:
Signature:	Debit Card Last 4:
Printed Name:	Phone:
Position:	Email:
Signature:	Debit Card Last 4:

Signer with Online Banking Access: _____ Is Online Access Still Needed?   YES   or   NO

ATTACH VOIDED CHECK HERE
If a check is not available, please provide this information:

Name of bank: _____

Primary troop volunteer name & address on account: _____

_____

Routing Number_____ Account Number_____

Please return completed & signed form within two weeks to info@girlscoutsp2p.org