

# Troop Driver Request Form

Please complete this form each year for all employees who regularly drive Council Owned/Rented/Leased vehicles; individuals who receive reimbursement for mileage for their own vehicle; and/or persons who have driving duties as a significant part of their employee assignments. **ALLOW TWO WEEKS FOR PROCESSING.**

Add Driver    Expiration Date: 09/30/2022    Return to: HR Specialist  
 Check Record    Fax: 704-874-1540  
The Driver is: **VOLUNTEER**    E-mail: info@girlscoutsp2p.org

Name (as it appears on Driver's License) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail Address \_\_\_\_\_ Phone \_\_\_\_\_

Date of Birth \_\_\_\_\_ Years of Driving Experience? \_\_\_\_\_

Driver's License No. \_\_\_\_\_ Exp. Date \_\_\_\_\_ State \_\_\_\_\_ License Class \_\_\_\_\_

Name of Driver's Auto Insurance Company: \_\_\_\_\_ Policy Number: \_\_\_\_\_

If the driver has been licensed for less than three years in the current state (*outlined above*), in which state were they most recently licensed: \_\_\_\_\_ Name on License (*if different than shown above*): \_\_\_\_\_

Is driver licensed for and familiar with the type of vehicle to be driven?     Yes     No  
If no, when will training be complete? \_\_\_\_\_

How many years of driving experience does the driver have with this type of vehicle? \_\_\_\_\_ years

**Driver experience information: Answer ALL questions. Use "0", "N/A" or "None" if necessary. Persons not providing driver's experience information cannot be approved to drive.**

How many At-Fault Accidents have you had in the past three years? \_\_\_\_\_

How many Moving Violations have you had in the past three years? \_\_\_\_\_

Has your license ever been suspended?     Yes     No

Have you ever been convicted of DUI/DWI or Reckless Driver?     Yes     No

If yes, what is the conviction date? \_\_\_\_\_

Explain any accidents, violations, suspensions. (Use additional sheets if necessary) \_\_\_\_\_

## Safe Driving is A Top Girl Scout Priority.

I warrant the above information is true and accurate to the best of my knowledge. I authorize any investigation of all statements herein and release the above named Girl Scout council and its agents from liability in connections with any such investigation. I understand that untrue, misleading or omitted information may result in dismissal, regardless of the time of discovery by the above named Girl Scout council. Further, I authorize Palmer & Cay to review my Motor Vehicle Report and discuss with the carrier and/or its agents, representatives as necessary to determine my eligibility as a driver for the council. I also give permission for the information to be discussed with the council.

\_\_\_\_\_  
Signature of Driver

\_\_\_\_\_  
Date