

<b>TITLE:</b>	Equine/Barn Student Assistant
<b>REPORTS TO:</b>	Equine Experience Manager
<b>FLSA CLASSIFICATION:</b>	Part-time/Temporary/Non-Exempt
<b>DATE:</b>	9/1/2022
<b>HIRING RANGE:</b>	\$9 per hour
<b>WORK LOCATION:</b>	Circle C Equestrian Center/Keyauwee Program Center, Sophia, NC

**SUMMARY OF POSITION**

The Equine/Barn Student Assistant will train on the job to learn and perform all aspects of daily horse care and barn duties, including but not limited to, feeding, turn-out, cleaning stalls and helping lesson students before and after lessons.

This position is an opportunity to learn, develop horse handling skills and is ideal for someone interested in pursuing a career in the Equine, Agriculture, or Veterinary Industries. Student Assistants will work 6-10 hours per week. Hours are somewhat flexible and will be after school hours M-F and during the day on Sunday.

Girl Scouts Carolinas Peaks to Piedmont's Circle C Equestrian Center is a 20-horse riding facility serving Girl Scouts and community members with group and private riding lessons.

**ACCOUNTABILITIES**

- Clean and maintain horse stalls.
- Follow a daily feeding schedule and distribute grain and hay.
- Clean and maintain stall and pasture water.
- Observe horse's daily behavior and alert supervisor of any unusual behaviors.
- Lead horses to and from stalls and pastures.
- Administer daily medications and treatments.
- Assist riding students as they lead, groom, tack and untack lesson horses.
- Guide volunteers through daily barn chores.
- Participate actively in the development of environments that foster diversity, equity, inclusion and access through words, actions and attitude.
- Perform other duties as assigned.

**QUALIFICATIONS*****Core Competencies***

- Problem Solving
- Time Management
- Relational Intelligence
- Communication

***Education, Experience, & Certifications***

- Prior horse handling and knowledge preferred, but not required.
- Age 16+ required.

***Skills & Competencies***

- Ability to exercise independent judgment and sound-decision making and work independently to achieve goals and objectives.
- Ability to help facilitate barn activities including, but not limited to, riding lessons and Girl Scout programs.
- Experience and sensitivity in working with diverse people and volunteers.
- Demonstrated ability to supervise and interact successfully with volunteers.
- Must have consistent drive, persistence, sense of urgency, flexibility and willingness to learn.
- Demonstrated ability to communicate effectively and persuasively in person and by phone with prospective members, parents/guardians, volunteers and colleagues.
- Reliable and punctual attendance and willingness and ability to work regular hours which include evenings and weekends.
- Ability to perform physically demanding tasks in a variety of outdoor weather conditions.

***Additional Requirements***

- Subscribe to the principles of the Girl Scout Movement and become and remain a registered member of GSUSA, Girl Scouts Carolinas Peaks to Piedmont.
- Successfully pass criminal and driver background investigation.
- Access to reliable transportation to and from the barn.

**PHYSICAL DEMANDS & WORK ENVIRONMENT**

The employee is often required to stand; walk; sit; use hands to finger, handle, or feel objects, tools or controls including the operation of computer keyboard, calculator, copier machine and other office equipment; reach with hands and arms; climb stairs; balance; bend and stoop, kneel, crouch or crawl; talk or hear within normal range for telephone use. The employee must occasionally lift and/or move up to 75 pounds. The employee must have close visual acuity to perform activities such as viewing a computer terminal, preparing and analyzing data and figures, and extensive reading. The incumbent must be able to traverse short and long distances in an outdoor setting over varied terrain, including, but not limited to, hills, stairs, trails for extended time periods and be outdoors in a variety of weather conditions.

**DISCLOSURE & ACKNOWLEDGEMENT**

The statements above reflect the essential functions and qualifications for this job, but should not be considered an all-inclusive listing. Employees may be asked to perform other duties as needed to ensure the smooth functioning of Council operations. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. Please be advised that this document should not be construed, in any manner, as a contract of employment. All employees of Girl Scouts Carolinas Peaks to Piedmont are employees “at-will”. By signing below, I acknowledge I have read, understand, and am able to successfully perform the responsibilities and requirements of this position as described.

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Employee Signature

Date