



Troop Committee Roles & Expectations

What is a Troop Committee?

A “troop committee” is a team of adults committed to supporting a Girl Scout troop. The committee can be customized to fit the unique needs of each troop.

Key roles to establish a troop are two troop leaders and one banking specialist, that are registered, background checked and unrelated. Having more leaders fosters lively engagement among the girls and caregivers!

Discover some of the available committee roles and their responsibilities below.

Troop Leader

- Engage directly with the girls during troop meetings while assigning administrative tasks to other volunteers.
- Utilize the Volunteer Toolkit to access meeting plans for all Girl Scout badges, complete with a script and materials list.

Expected time commitment for a bi-weekly meeting schedule: 7.5 hours per month (7.5-12 hours if weekly)

- 4 hours for two 1-hour meetings (including setup and cleanup)
- 1.5 hour service unit meeting for troop leader support
- 1 hour for planning
- 1 hour for family communication or supply shopping

Through volunteering with Girl Scouts, troop leaders experience the following benefits:

90%

feel they impact girls' lives.

83%

say they gain a sense of purpose volunteering with Girl Scouts.

76%

make friends through their service.

74%

become more involved in their communities.

62%

feel energized all or most of the time they volunteer.

Online Troop Leader Training
A 90-minute virtual New Leader Orientation and an online training.
(Takes about 2 hours and you have 90 days to complete.)

Troop Banking Specialist

- Help Girl Scouts plan, budget and earn money to fund their troop experience
- Help troop leaders and other volunteers with expenses, reimbursements and deposits
- Set up a bank account and report out to families monthly expenses and income – plus file a troop financial report at the end of the year

Expected time commitment: About 1 hour per month.

Online Training:
Approximately
1 hour and 90
days to complete

Troop Fall Product Manager

- Help girls set goals and achieve skills while earning funds for fall/winter activities
- Support administrative aspects of the all-online program

Expected time commitment: About 2-3 hours per month (Sep-Nov)

Online or in-person Training:
Approximately 1.5 hours to complete

Troop Cookie Manager

- Encourage girls to develop the 5 business skills through goal setting discussions and participating in both the digital and in-person opportunities of the program
- Support administrative aspects of the program, like inputting orders, receiving and distributing cookies and rewards

Expected time commitment: About 8-10 hours per month (Dec-March)

Online or in-person Training:
Approximately 3 hours to complete

Troop Support Adult

- Help girls earn badge activities at 1-2 troop meetings each year
- Plan using the Volunteer Toolkit based on girl's decisions
- Shop for and deliver materials to troop leaders, potentially for additional meetings. This may also include providing extra support at meetings, organizing snacks, and bringing in badge experts.

Expected Time commitment: About 8-10 hours per Year

Online Training:
Approximately 1.5 hours and 90 days to complete

Troop Driver/Chaperone

- Help plan and lead field trips for the troop
- Coordinate health and permission forms and organize attendees
- Chaperone trips - be present for all the conversations and memories

Expected time commitment: As needed and based on a troops activities for the year. Requirements: Pass driver background check.

Online Training:
Approximately 1.5 hours and 90 days to complete

Troop Camping Specialist:

- Help plan and lead troop camping trips for the troop

Expected time commitment: As needed, based on troop camping activities for the year (about 6-48 hours per camping trip)

Requirements:
In-person Camping Licenses plus online trainings

Troop First Aider:

- Provide First Aid/CPR, when necessary, at meetings, field trips on camping trips

Expected time commitment: 2 hours per month at meetings and as needed for other field trips and camping events

Requirements:
In-person First Aid/CPR training plus online trainings.