Submit to *Service Unit Recognitions Team*

*8 weeks prior to desired presentation and*

*To Troop Experience Manager*

*4 weeks prior to desired presentation*

**Outstanding Troop**

Thank you for helping our council build strong troops by giving girls a dynamic Girl Scout Leadership Experience. Keep track of your achievements throughout the year and submit this form along with your year-end finance report and year-end troop report by May 15.

Troop Leaders receive a printed Outstanding Troop Certificate, and troop may purchase the Outstanding Troop Patches in the Girl Scout Council Shop. The Troop will be listed in the Council’s P2P Express Newsletter.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | | | | |
| **Troop Award Application** | | | | | |
| Troop #: |  | Service Unit #: |  | Grade Level:  Daisy  Brownie  Junior  Cadette  Senior  Ambassador | |
| Troop Leader: |  | | | |  |
| Street Address: |  | | | Phone: |  |
| City, State, Zip: |  | | | E-mail: |  |

SUBMISSION INSTRUCTIONS – Submit this form and the corresponding Troop Award checklist along with a copy of your year-end reports by May 15th to your Membership Services Manager or Volunteer Experience Manager. After you receive an approval email, you can purchase the patches at the council shop. A printed troop certificate will be sent to the troop Leader.

* Troop Award Application
* Appropriate Award Checklist(s)
* Copy of Year-End Financial Report
* Copy of Year-End Troop Progress Report

Troop Leader Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| **RECOGNITIONS COMMITTEE ONLY: Verification & Approval:**  Date Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Approval Email Certificate Sent: \_\_\_\_\_\_\_\_\_\_\_\_\_ VE Manager Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Outstanding Troop Award Checklist**

*To earn this recognition, each of the following items must be completed within the current troop year. Initial when complete and fill-in any requested information.*

|  |  |  |
| --- | --- | --- |
| **Initials** | **Girl Scout Year:** | **20 \_\_\_\_ - 20\_\_\_\_** |
|  | * Registered at least six girls   + Total number of girls \_\_\_\_\_\_\_\_\_\_ Total number of adults \_\_\_\_\_\_\_\_\_\_ | |
|  | * Registered at least one new girl who was not in Girl Scouts last year (optional for Senior and Ambassador troops) | |
|  | * **New Leaders** – Completed troop leadership training (Volunteer Essentials) * **Experienced Leaders** – Completed at least one additional Girl Scout adult learning opportunity. | |
|  | * Troop knows, recites and actively lives by the Girl Scout Promise and Law. | |
|  | * Leader or designee attended at least three Service Unit meetings to ensure Troop and Leaders received key Council and Service Unit information | |
|  | * Girls participated in at least one of the following Girl Scout traditions. Check completed activities.   + Flag Ceremony   + Investiture Ceremony   + Bridging Ceremony   + Scouts Own Ceremony | |
|  | * Troop attended at least one Service Unit or Council sponsored event in order to connect with Girl Scouts sisters outside of their troop   + List Girl Scout event(s) attended: | |
|  | * + Troop participated in at least two service projects selected by the girls | |
|  | * Troop incorporated *The* *Girl’s Guide to Girl Scouting* and/or Journeys into troop program | |
|  | * Girls wore a Girl Scout uniform or Girl Scout shirt to a parade or community event to increase Girl Scout visibility. | |
|  | * Registered as an early bird troop by May 15 for the upcoming Girl Scout year | |
|  | * Participated in Do a Good Turn Weekend in April | |
|  | * Visited a Council-owned camp property * List camp(s) visited by troop: | |
|  | * Submitted Troop Reports on time   + Financial Report by May 15   + Year-End Troop Progress Report by May 15 | |