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## How to Become a Gold Award Girl Scout

The Girl Scout Gold Award is the mark of the truly remarkable. Through pursuing the Gold Award, Girl Scouts change the world by tackling issues they are passionate about to drive lasting change in their communities and beyond while they learn essential skills that will prepare them for all aspects of life. As a bonus, the Gold Award opens doors to a variety of scholarships, preferred admission tracks for college, strong networking and amazing career opportunities and much more.

This guide offers a comprehensive overview of everything from planning to proposals and teamwork to time logs. So, whether you've been dreaming of yourGold Award since you were a Daisy, or you're a new member in high school looking to make a difference, this guide is for you. Let's get going and let's Go Gold!

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## Part 1: The Gold Award Defined

Curious about the Gold Award? Read on to learn more about what it means and how you'll lead lasting change in your community.

# The benefits of becoming a Gold Award Girl Scout

When you become a Gold Award Girl Scout, you delve deep into yourpassions, flex your problem-solving muscle, stand up for what you believe in, inspire others and make a difference. It's an opportunity to do something more and to set your sights on true leadership.

#### Here are a few other reasons to Go Gold:

- Grow professional skills. Gold Award Girl Scouts become pros in team building, problem solving, project planning and time management. These are invaluable skills that all professionals need and all people value. You can highlight these experiences as you apply to schools, jobs, internshipsand other opportunities.
- Earn scholarships. Many universities and colleges award scholarships to Gold Award Girl Scouts.
- Build your network. Gold Award Girl Scouts recruit and lead teams to do amazing things! This experience will give you a network of supporters that lasts a lifetime.
- Enlist at a higher pay grade when you join the military.

# SOMETHING TO REMEMBER:

Do this for you - not for anyone else! This isn't your parent's or troop leader's project. The Gold Award is an opportunity to harness your passion and put your ideas into motion. It's challenging. It's immensely rewarding. And it's entirely up to you.



#### SOMETHING TO REMEMBER:

Once you've earned the Gold Award, you can proudly claim your Gold Award digital credential from Credly, our verification partner! You can display it on your social media profiles, including LinkedIn. This allows prospective employers, universities/colleges, military academies and others to verify your achievement simply by viewing your profile.

## Key elements of the Gold Award

The Girl Scout Gold Award is a **Take Action project** that must include **five elements**. Your project must (1) address a **root cause** of an issue that you feel passionate about that has a (2) **national and/or global link**. Through your actions, you must demonstrate (3) **leadership** while also creating (4) **sustainable** and (5)**measurable** impact.

## What does "take action" really mean?

Taking action means working to understand the root cause of a problem so that you can develop a solution that continues to address that issue—even after your Gold Award project has been completed. Simply put, taking action goes beyond community service.

# What's the difference between community service and a Take Action project?

Take Action and community service projects are different, and both are essential to Girl Scouting. When you earn the Gold Award, you are transformed from living the Girl Scout Law to bringing it to life!

Community service projects are acts of kindness and important ways to help something or someone right now. They are commonly "one and done" activities. Performing community service almost always multiplies efforts that are already in place. Examples include collecting food for an existing food pantry, providing clothing or toiletries to people who have suffered a disaster, cleaning up a run-down playground or picking up trash at a park, forest or beach.



Collecting, beautifying, decorating, and cleaning can be part of a Take Action project; however these activities are not stand-alone Gold Award projects. Stay focused on unique solutions with long-term relief.

**Girl Scout Take Action projects** address an issue by tackling the factors that cause or contribute to it. As you may expect, these projects have a far-reaching impact. They are designed to change something for the better - forever.

Use this table to help determine whether an idea is a community service or Take Action project.

Community Service	Take Action
A short-term effort that helps something or someone fulfill an immediate need	A long-term project with sustainable and ongoing impact that addresses a root cause of an issue
Done FOR the community	Done WITH the community
Joining an existing effort to solve a problem	Creating a unique initiative to address an issue
Done as part of an existing team (usually as a volunteer)	Creating and leading your own team of volunteers
Working toward a goal that's set by others	Setting the goals and leading a team to achieve them

#### What is a root cause?

Root causes are an issue's trigger—they identify *why* an issue is happening. Often, you'll have to look for the *why* in a lot of places in order to get to the root causes. Once you've identified your issue, you can create a "mind map" in GoGold, the Gold Award web app (learn more about GoGold). This will help you find its root causes. A mind map can help you understand what triggers your issue and will help you look further to find the root causes of those triggers.

ROOT CAUSE EXAMPLE: Rachel is passionate about ocean conservation. She asks why ocean pollution happens and lists several causes, including acid rain, soil runoff and oil spills. She remembers witnessing the harmful impact of a major oil spill in her local ecosystem and decides to learn more about why oil spills happen. Rachel reaches out to experts and, after additional research, learns that a lack of safety protocols for oil storage is one of the root causes. She chooses to create a project that addresses how oil storage can be made safer to prevent spills.

<u>Step 2: Investigate</u> will walk you through how to use a mind map and then research your issue's rootcauses. When you're ready, visit **Step 2 of GoGold** to do it yourself!

## How do I include a national and/or global link in my project?

Identifying a national and/or global link doesn't mean you need to travel or expand your project across the globe. It's likely that the issue you've been working toward addressing is relevant worldwide—it can be found in your own local, regional or national community and across the globe, whether it's poverty, hunger, illiteracy, homelessness or pollution.

Research how other areas, communities or countries address your issue. Seeing how other people and places implement solutions might inspire your actions and will absolutely show you a national or global connection. Consider reaching out, explaining your ideas and asking for their advice, ideas and even collaboration. You can use what you learn to inform your project. Plus, these kinds of partnerships can be excellent ways to ensure your project's sustainability.

NATIONAL AND/OR GLOBAL LINK EXAMPLE: For the past four years, Maria has volunteered at a local animal rescue group. It regularly operates at its maximum capacity and is unable to take in additional animals. Maria decides to tackle one of the root causes of this issue for her Gold Award. As she begins her research, she learns that animal rescue groups across the country share similar challenges and discovers various perspectives on animal welfare across the globe. Then, she reaches out to relevant animal welfare organizations to better understand the issue and to access the researchthat they have available. She decides to focus on a solution that she can implement at animal rescuegroups in her community and share widely.

Visit **Step 4 of GoGold** to identify your issue's national and/or global link. Be sure to include research that backs it up!

## How do I show leadership in my project?

It isn't a leader's job to do everything; rather, it's the leader's job to make sure everything gets done. You will demonstrate leadership by recruiting and engaging a diverse team of volunteers from your network and around the community. Share your vision to help align your team—you can also map out activities, set schedules, create a communication plan and solve challenges if they arise.

Take Action projects require partnering with the community you're serving, so be sure to enlist appropriate individuals, groups or organizations before, during and after your project to ensure they are engaged with and benefit from your project. Ideally, your project will provide the community you serve with a much-needed solution, so they will help sustain your project.

**LEADERSHIP EXAMPLE:** Caitlin elevated her passion for theater to raise awareness about substance abuse issues among high school students. She reached out to her high school's drama club for volunteer actors and backstage crew members. She found volunteers within her Girl Scout troop to design and distribute promotional materials for performances.

At a local drug abuse education nonprofit, Caitlin learned about the extent of substance abuse in her town and found her project advisor. Her advisor connected her with volunteer educators who informed the educational components of Caitlin's project and hosted talk-backs after performances. Finally, Caitlin engaged other high school drama clubs to ensure that the program continued to reach her target audience.

<u>Step 3: Get Help</u> features important members of your team and the roles they might play. When you're ready, visit **Step 3 of GoGold** to list your team members and share how you plan to lead them as you implement your project.

## What does a sustainable project look like?

Sustainability means that your project, as well as the work toward addressing your issue, carries on or continues even after you've done your part and earned the Gold Award. In a nutshell: you'll put a plan in place that ensures your Gold Award creates lasting change.

**Sustainability is not one-size-fits-all.** Here are three different ways you can ensure your project issustainable:

### 1 Create a permanent solution ... and ensure it's used.

Short project description	How you know it's sustained
Brand-new girls wrestling team at your school	Get a letter of commitment from your school administration to sustain the team
Cultural competency club at a local community center	Provide a how-to manual with guidelines and your organization charter to the community center so they can maintain your project after you wrap up
Formal-wear lending boutique for military families	Establish a system for rotating and refreshing available items that outlasts your support

**2** Educate others by inspiring them to change their attitudes, beliefs or behaviors ... and provethe changes by using a measurement tool and either 1) putting a plan in place to continue the education beyond your involvement or 2) enacting a call to action.

Short project description	How you know it's sustained		
Stress-relief awareness campaign	Collect pre- and post-surveys to measure change in your audience's knowledge and perceptions and enact a call to action, like a pledge, to track who commits to adopting new self-care habits	SOMETHING TO REMEMBER: When your goal is to change someone's mind, education can be a powerful tool. You can create and deploy a wide range of materials that will educate others about the	
Reading workshops to promote early literacy	Collect pre- and post-surveys to measure how audience reading skills improve and share the curriculum with a community partner to continue literacy education	issue you care about. We call this a "force multiplie when someone makes a significant change to an attitude and/or behavior.	
School recycling presentations	Collect pre- and post-surveys to measure increase in recycling know-how and enact a call to action, like an online tracking system to count the number of students recycling at the school and total pounds of recycled material annually		

3 Advocate to change a rule, regulation or law ... and engage others in your advocacy.

Short project description	How you know it's sustained
Protecting sea turtle habitats	Get others to take up the cause by signing a petition as part of a campaign to enact a law that protects the animals' habitats. Your advocacy is what matters—bonus points if you get a law passed, but even if you don't, you can still change minds and behavior along the way.

Visit Step 4 GoGold to plan your project's sustainability.

## How do I measure my impact?

Your impact is measurable when you collect information or data throughout your project and use it to show that your actions have had a positive effect on the community and/or contributed to addressing your issue.

Think about what you can *count* in order to measure the effectiveness of your project. This means that you will need to set a goal or two! That way, when you measure your results, you'll know how effective your project was overall. Goals can feel intimidating, but remember, you're setting them for yourself - and they are adaptable.

You can begin demonstrating your impact by asking "how much?" or "how many?"

• You can count *how many* people your project helped, involved or educated or how many people changed their behavior or attitudes. You can also count the number of members in a group (social media or in person) or how may clicks, shares, views or comments your website or posts received.

 If you are introducing a new concept to a group, you can use a pre- and postquestionnaire to measure how much they've learned or assess what behaviors they've changed.

Successful Gold Award projects have goals and measure true impact. Be confident in setting and measuring multiple goals so you can understand the impact of each part of your project. And don't be shy about expanding your efforts as you go!

MEASUREMENT EXAMPLE: Nancy is creating a technology class for women in the prison system to help prepare them for future employment. She sets two goals: to reach 50 women in the prison system with her technology class by the end of the school year and to be sure at least 75% of the women feel like they have increased their tech skills. To measure her impact, she plans to use two metrics:she will track participation to ensure she serves at least 50 women, and she will circulate questionnaires before and after the classes to assess if her participants are increasing their tech skills. By consistently tracking her progress, she can adjust her plan to better meet her goals.

Visit **Step 4 of GoGold** to create your project's goals and outline how you'll measure your impact.



## SOMETHING TO REMEMBER:

While goals are important guidelines, they may change as you go along. It's OK - it's all part of the learning process. Collecting and analyzing data throughout your project will help you gauge the impact your project is having, make improvements and adjust your goals as necessary, and ultimately tell a compelling story about your Gold Award. If you think you need to change your goals after your proposal has been approved, reach out to your local council for advice and support.

# Part 2: Achieving Your Gold Award

Now that you've learned about the Gold Award, you're ready to earn it—the greatest achievement in Girl Scouting! It may sound daunting, but we'll break it down into smaller, more manageable steps. Read on for more on how to get started. And remember: Girl Scouts Carolinas Peaks to Piedmont (GSCP2P) and the Girl Scout Movement will be there to support you every step of the way!

## How do I know I'm ready?

You can begin working on your Gold Award proposal in GoGold after you've crossed certain items off your to-do list. You're ready when:

- You're in grades 9-12.
- You're a registered Girl Scout Senior or Ambassador.
- You've completed two Senior or Ambassador Journeys OR have earned a Silver Award and completed one Senior or Ambassador Journey.
- You have completed the GSCP2P Gold Award Training
- You feel compelled to do something meaningful that will make the world a better place!

#### How do I know what to do—and when?

Prior to receiving approval for your Girl Scout Gold Award, you must complete the required GSCP2P Gold Award training. These trainings are offered virtually and will allow you to learn more about the requirements, approval process and helpful tips for earning the Girl Scout Gold Award. Parents and troop leaders may attend these trainings as well.

### How much time does it take?

Plan to spend 80 hours bringing your project to life—that's the minimum. These hours will give you

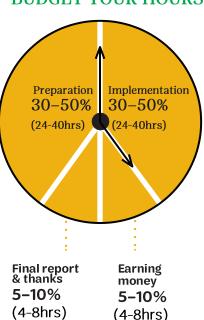
the time you need to properly plan and execute your project—though keep in mind that your schedule and other time commitments will influence how long it takes to complete your project. This is OK, whatever timeline you follow is just fine!

Use this chart—and the definitions below—as a guide to help you plan how to best invest your time for maximum efficiency and impact.

Preparation (30–50%/24-40hrs) includes time planning pre- and post-approval.

- Pre-approval (up to 25%/20hrs) is the process of preparing your project plan before council review and approval. This includes some research, contacting possible community partners, investigating potential venues, finding prospective volunteers and ultimately completing your project proposal.
- Post-approval (up to 25%/20hrs) is the work of finalizing your research and locking in your logistics after your proposal is approved by your council. For example, you might contact your

#### **BUDGET YOUR HOURS**



venue and set dates and times for workshops.

Implementation (30-50%/24-40hrs) is the process of leading and executing the plan you defined in your project proposal and making changes, when necessary, to achieve the project's goal. *This includes training your volunteers, leading your team to do your project and more!* 

Earning money (5-10%/4-8hrs) is optional, and only includes time you spend earning money for your Gold Award.

**Final report & thanks (5–10%/4-8hrs)** includes reflecting on your impact and appreciating your team, which are essential parts of the Gold Award, so make these a priority as you wrap up.

It's easy to forget an activity, e-mail or conversation, so use the "Track My Work" tab in GoGold to make sure you don't miss a thing. Always have a backup way to track your hours (i.e. Excel document, notebook, etc.).

#### What Doesn't Count Towards your 80 Hours?

- Completing the prerequisites
- Your Gold Award entry/exit interviews
- Time given by the people helping you
- Time spent driving
- Unrelated volunteer time for the agency that benefits from your project
- Working on your project prior to official council approval

## What is the GoGold web app?

<u>GoGold</u> is a mobile-friendly web app you will use to track your progress toward completing the seven steps of the Gold Award—from idea to proposal, to taking action and final report—online!

You can use GoGold to brainstorm and submit your official Gold Award proposal, as well as your final report. This system is designed with you in mind. It offers a lot more than just a place to uploaddocuments.

GoGold takes you through each of the Gold Award steps while offering new ways to examine the issue you want to work on and its root causes, plan your project, set goals, map a timeline and add your team members.

The functionality built into GoGold is going to save you time too. The system includes options for your troop leader to virtually sign off on your prerequisites, like your completed Journeys or Silver Award, and for your project advisor to verify your proposal is ready for your council's review process. (We will tell you more about the role of a project advisor in <u>Step 3</u>.)

Think of GoGold as an interactive, informative and enormous filing cabinet up in the cloud—where every single Gold Award proposal and final report is proudly safeguarded and catalogued for all the Girl Scouts who are on this amazing journey.

## What are the #1 tips to help me succeed?

DO THIS	NOT THIS
Pull a team of volunteers together and put your leadership skills to work.	Do it all yourself with just a few or no volunteers.
Choose a project advisor who is an expert on your issue and willing to be involved.	Choose a parent or troop leader as an advisor.
Plan ahead and anticipate obstacles.	Wing it without a plan.
Break up your work into small, manageable bundles and assign each bundle a timeline.	Procrastinate or try to do it all at once.
Update your project advisor and council contact and ask questions when needed.	Keep project progress, obstacles and details to yourself until you submit your final report.
Document everything as it occurs so that the information you collect is accurate and honest.	Make up a timeline after you've finished the project or put together several small projects.
Measure your project's outcome—you can always look to your council contact for guidance on collecting data, conducting surveys and doing preand post- evaluations.	Complete your project with no real way to measure the impact you've made.
Make sure your project includes the five Gold Award elements.	Submit your project proposal without addressing root cause or including a national and/or global link, sustainability, measurability or leadership.
Include detailed goals in your project proposal that show your anticipated impact.	Skip goal setting.
Do research to make sure any organizations you plan to work with want to sustain your project.	Assume that organizations need your help.
Create a dynamic project with measurable impact on a community.	Create a static website as the focus of your project or hold a one-day workshop.
Be original—this is your chance to shine!	Copy what others have done.

## What are the seven steps to the Gold Award?

▶ Step 1: Choose an issue

▶ Step 2: Investigate

▶ Step 3: Get help

▶ Step 4: Create a plan

▶ Step 5: Present your plan

► Step 6: Take action

► Step 7: Educate and inspire

Let's break it down with a description of each step and tips for success. You'll complete these steps using <u>GoGold</u>. When you're ready, <u>create a GoGold account and get started!</u>

## Step 1: Choose an issue

In this step, you'll answer questions that will help you reflect on your personal values, education, experience and interests in order to find an issue you care about.

Use the interactive question tree in GoGold to answer a series of questions that will help you explore how to merge your passions and skills to take action. It's easy! Simply answer the questions and GoGold will do the rest, compiling your responses into project themes that may interest you.

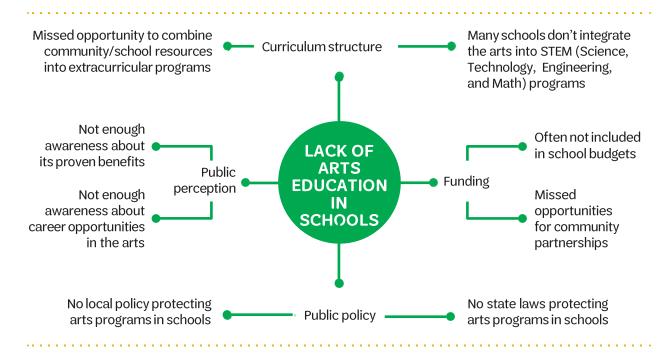
Why	Who	Where	What	How
Why are you inspired? Do you care about poverty, women's rights, environmental sustainability, health and relationships, animals, human rights, veterans, sports or something else?	Who do you want to help? The elderly, children, those less fortunate, nature, people with disabilities or animals?	Where do you want to make an impact? Your school, neighborhood, city, state, country or around the world?	What are your strengths and talents? Public speaking, math, community building, empathy, research or people skills?	How do you want to make a difference? Will you change a law, lead workshops, start a club, develop curriculum, give presentations, teach a skill or take action another way?

You can complete the quiz as many times as you want. And you'll leave the step with an issue or two you may want to explore further.

## Step 2: Investigate

In Step 1, you identified a community issue or two that you're interested in exploring further. You'll need to trace back the issues to their root causes for your project and then connect with issue experts to plan your project. By addressing the root causes of your issue and involving your community in the solution, you'll be primed to make a sustainable impact.

Start by using a mind-mapping tool to explore the root causes of the issue you've chosen. Here's an example mind map:



Notice that the community issue "lack of arts education in schools" is placed in the center and that things that trigger it, like funding, public policy, public perception and curriculum structure are explored further. When you explore further, you find **root causes**. In this example, the root causes are in the outer prongs. For example, the root causes of the public's perception of lack of arts education in schools include not enough awareness about proven benefits and not enough awareness about career opportunities in the arts.

Once you've identified root causes, take your research further to make sure:

- You've identified a real need in the community.
- You can make your project idea happen—it's realistic.
- You can learn about resources and develop a network beyond your friends and family to help you.

**Get online.** Check news and organizations' sites related to your issue. Explore how the media in other countries cover your issue.

**Get reading.** Find books that offer in-depth analysis of your issue, read your local newspaper and look for magazine articles that offer different perspectives.

**Interview experts.** Talk to friends, neighbors, teachers, business owners, community partners and others who can offer informationor insight about the issue you've chosen.

Need help identifying organizations or people who have knowledge of your issue or finding an expert to interview? Click the help icon next to the "Research" tab in GoGold for suggestions, including a community map, a short list of thoughtstarters and interview tips.



#### SOMETHING TO REMEMBER:

Before you meet with new people, get safety tips from your troop/group volunteer and always make sure your family knows who you're talking to or meeting with safety first!

### Step 3: Get help

In Step 3, you'll form a team of volunteers. Working together to put your plans into action allows you to flex your leadership muscle and make a bigger impact than you would on your own. Anyone can be on your team—you don't need to limit yourself to just people your age or those who are Girl Scouts. But do choose a diverse group of volunteers with different skill sets who will work to put your project into action and stick it out until you're done.

#### Here are some important members of your team:

Your project advisor is an adult you approach and invite to be on your team, who has some level of expertise in one or more areas of the issue your project addresses. Think of your project advisor as a professional consultant; they can guide you as you plan and implement your project. The project advisor does not design your project, but does offer valuable insight, advice and guidance.

Parents/guardians and troop volunteers cannot be project advisors. Sometimes adult siblings or family members such as aunts or uncles can be approved project advisors if they are experts on your issue. However, we strongly encourage you to reach outside your familiar circle and grow your network. The <u>Project Advisor Guide</u> will help your advisor understand their role and how they can support you.

Parents or guardians are amazing supporters! They can act as cheerleaders, sounding boards and chauffeurs. They can also help you out with safety, transportation and travel guidelines. The <u>Guide for Adults</u> lists helpful ways your parents or caregivers can help you; however, as we said above: parents/guardians cannot act as your project advisor.

**Troop volunteers and individually registered member mentors** can help make sure you've met Gold Award prerequisites and may also agree to be a part of your volunteer team. They can also review Gold Award funding, safety and travel guidelines with you. The <u>Guide for Leaders</u> will get them started!

Friends and family may want to help you implement your plan. Troop sisters, relatives, friends, siblings and cousins can all make terrific team members. Feel confident about giving them hands-on roles and delegating tasks to them too!

Use Step 3 of GoGold to keep a list of your confirmed team members. You're required to work with at least one adult volunteer—your project advisor, so be sure to list them first. Then, add at least four to five additional team members who are not your parent/guardian or troop volunteer. From there, you can add as many others as you'd like!

Keep in mind that a good leader identifies specific team members with varied backgrounds and skill sets to assist with specific tasks associated with their project. While you may be inclined to primarily enlist your peers, adult support can help you form partnerships with organizations, access resources and provide important safety measures (your council can help make sure you're covered). So, be ready to identify each volunteer's role and don't worry about missing someone—you can add more team members as you go along.



REMEMBER: When you expand your circle, you expand your circle, you expand your impact. You may feel a little bit uneasy to approach and invite those outside your network to join your team, but remember to use your proposal as your guide to explain your plans. Chances are – they will be impressed!

You will be assigned a GSCP2P Gold Award committee member after your Gold Award project has been approved at your entry interview. This committee member will serve as that main "go to" person if you have any questions regarding your project or any council specific procedures.

### Step 4: Create a plan

In Step 4, you'll bring together the work and research you did in Steps 1–3 to show how you will achieve your project's purpose. You'll work out the specific details of your project proposal, including a project description, proposed budget and timeline and your thoughts on how the project will impact you, your target audience and your wider community. You'll also define your project's national and/or global link, set goals to measure your impact and plan how you'll sustain your project (refer back to Part 1 for a refresher).

Provide as much detail as you can so GSCP2P can evaluate your timeline and proposed scope of work. Ensure you've clearly articulated your ideas and plans, identified your team, set clear goals and determined how your impact will be measured so it can be easily understood and evaluated. The people reviewing your proposal may not know you personally; be specific so your vision is clear to them.

#### How do I earn money for my project?

Gold Award projects don't need to be expensive to be successful. But we know that sometimes a project requires additional resources. First, determine how much money you need for your project by completing a proposed budget during Step 4 in GoGold. Then, decide how you'll fund your project.

#### What You Can Do:

- If you're in a troop, you and your Girl Scout sisters can decide to use a portion of your troop treasury to fund your Gold Award project. Discuss your project's financial needs with your troop.
- Use personal money from babysitting, chores or job, etc.
- Apply for a community grant, but be sure to fill out the Additional Money Earning form for approval and reporting process.
- You may participate in approved Additional Money Earning activities in which you are the sole beneficiary of the profit after you have supported GSCP2P through participation in either or both council sponsored product sales (the Fall Product Program and the Girl Scout Cookie Program).
  - o If you are doing an Additional Money Earning activity to support your Gold Award project then you must sell 60 packages of cookies during the Girl Scout Cookie Program <u>OR</u> 48 boxes of cookies <u>AND</u> 10 items during the Girl Scout Fall Product Program.

Many projects require additional funding and/or donations to be successful. Before you start any fundraising activity, please review GSCP2P's Additional Funding Policy found <a href="here">here</a>. For any additional funding activity, you will need to complete an additional funding activity application <a href="here">here</a>. Once you have completed your fundraising activities, you will need to complete an additional funding final report found <a href="here">here</a>.

Once you complete the application, the Resource Development team will help guide you through your activity. Once the report is received, Resource Development will provide tax acknowledgement/thank-you letters to any donors who supported your project.

There are many ways you can obtain the resources you need to complete your project:

#### 1. Organize a money earning activity

Money earning activities are a great way to earn money for your project. Money earning projects involve you selling something in exchange for a good or service. You can organize a bake sale, spaghetti supper, car wash, yard sale or host an aluminum can collection drive. You can offer a service, such as gift-wrapping, babysitting or yard work. You can sell homemade crafts, like ornaments, pot holders or candles.

#### 2. Ask for monetary donations

Another way to earn money is to solicit friends and family for monetary donations. If you would like to ask for monetary donations, you will need to build a case for support. You will need to clearly explain the impact your project will have and be ready to ask for support. You can write and send letters, ask people in-person or set up an online giving page. Please note that crowd-sourcing sites such as GoFundMe are not permitted. Submit an Additional Money Earning Application form for approval. This will help to ensure that all donations are tracked and donors receive tax receipts or acknowledgement letters.

#### 3. Ask for in-kind donations

A great way to ask for support without asking for monetary donations is by asking for in-kind donations. In-kind donations are donations of supplies instead of money. An example would be if the local hardware store donated cans of paint instead of giving you money to buy the paint. If soliciting for donations of supplies, you will need to provide a list of items needed and businesses you wish to solicit from for GSCP2P review and approval.

If you do not plan to do any additional funding activities, you are not required to sell cookies in order to earn the Girl Scout Gold Award.

#### What You **CAN'T** Do:

- Raise money for another organization and donate proceeds to that organization
- Raffles, contests, BINGO or other games of chance. IRS guidelines prohibit these activities from being conducted by girls
- GoFundMe pages and other forms of third-party crowdfunding sites
- Activities that generate profit for a specific company as Girl Scouts restricts the endorsement of commercial products. This includes product demonstration parties (e.g. Tupperware) and promoting any company or business by distributing its coupons as a Girl Scout or volunteer, hosting a Girl Scout night or promoting a special night for discount at a restaurant (e.g. Chick-Fil-A, Pizza Hut, etc. night).

If your project expenses are too high or you encounter challenges funding your project, you may need to consider adapting your project so the expenses aren't so high. If you raise more funds

than your project requires, consider expanding your project to utilize all funds or be prepared to return unused funds to your contributors. All money must be spent on your Gold Award project, not another girl working toward her project.

#### Can I use media to share my project?

As you work on your Girl Scout Gold Award project, there may be some times where you need to reach out to a bigger audience, collect feedback from a group of people, promote a Gold Award project event or more. Our marketing department has a few tips for you:

- You are welcome to share Gold Award project information on our <u>Girl Scouts Carolinas</u>

  <u>Peaks to Piedmont Events Group</u>. This group has over 2,400 members and is a great place to gain exposure among other troops.
- If you need a press release written about something related to your Gold Award project, please reach out to Sarah Robinson at <a href="mailto:srobinson@girlscoutsp2p2.org">srobinson@girlscoutsp2p2.org</a> with details on what needs to be promoted, and we can provide you with a press release to share with your local newspapers.
- Do you have a display or information that you would like to share with our members? You can talk with our Customer Care Team about setting up a display during one of our Saturday shop hours. If you are interested in this, please send an e-mail to <a href="mailto:info@girlscoutsp2p.org">info@girlscoutsp2p.org</a>.

#### What do I need to know about safety?

As a Girl Scout, you know that safety is important. When you work on the Gold Award, it's a good idea to make a basic safety management plan. In advance, think about:

- What could go wrong
- How to prevent things from going wrong
- What to do if they go wrong anyway

The emotional and physical safety and well-being of Girl Scouts is our top priority.

Here are several GSCP2P safety guidelines and policies to follow throughout your Gold Award:

- Ensure your **Girl Scout membership** remains current while you are working on all steps of the Gold Award
- Review *Safety Activity Checkpoints* when planning activities to manage safety and risk in Girl Scout sanctioned activities. Find the *Safety Activity Checkpoints* document <u>here</u>.
- Ensure a First Aid/CPR-certified adult is present during all activities involving youth/minors.
- Taking pictures or creating videos? You will need a **Photo Release Form** from everyone that appears in your pictures.
- Review the current federal, state and local **COVID-19** guidelines and restrictions in your region, as well as the GSCP2P specific guidelines and restrictions to ensure your Gold Award activities are in compliance.

## Step 5: Present your plan

You'll know you're ready to submit your proposal to your council for review and approval when you can confidently check off all the items below:

- O You've met the prerequisites. (see "How do I know I'm ready?")
- O You've created a unique project.
- O You've chosen an expert project advisor. (Step 3: Get Help)
- O You've engaged a team of volunteers who will take action with you.
- You've addressed the root cause of an issue.
- You've tackled your target audience's needs.
- You've set clear goals. You can say, "Here is the change I plan to make, and here's how I'll know I've made it."
- You've designed a sustainable project.
- O You've identified a national and/or global link.
- O You've developed a realistic budget and identified the resources you need to carry out the project.
- O Your project will take at least 80 hours to complete.
- You have the skills to get started.
- O You've created a plan to inspire others about your project and its impact.

Before you submit, be sure to upload the required **Community Agency Agreement Form** and download a copy of your proposal to keep for your records. Then, get your troop leader/volunteer to verify that you completed your prerequisites and obtain project advisor support of your proposal before submitting it. You'll be able to use GoGold to send an e-mail request for verification that they can complete online in just a few clicks.

### Proposal review and approval process

You must obtain GSCP2P approval before implementing your Gold Award project. Submit your project for approval at minimum three weeks prior (see interview and paperwork deadline schedule) to when you wish to begin. After your submission, you will receive an e-mail from GSCP2P to let you know that we have received your paperwork. Once your paperwork is submitted through GoGold Online, the Troop Experience Manager overseeing the Highest Awards, will review your paperwork. If everything is completed with as much detail as possible, you will receive information about the next interview in your area, based on the region of the council you live in, as well as the paperwork deadline. If the Troop Experience Manager needs more information from you, your paperwork may be reopened for those needed edits and revisions to make sure your project meets the Gold Award Standard before the interview date is set. This review process can take two-three weeks.

At the Gold Award Entry Interview, you will meet with the Gold Award Committee who will ask you questions about your project (many of the questions will be provided to you in advance), giving you an opportunity to share your plan in detail so the council gains a full understanding of your project. The committee member may provide you with feedback to consider, and you'll have an opportunity to ask questions as well. Once your project has been approved by the Gold Award Committee, you will receive a confirmation e-mail from GSCP2P and you can move forward with your project plan. This is a great time to wear your Girl Scout uniform, even if your interview is being held virtually.

After your interview, you will be connected with an adult volunteer from the Gold Award Committee who will remain appointed to you through the entire duration of your Gold Award, all the way through the final approval process. You will correspond with your appointed committee member though e-mail, text messages, phone calls, video calls and/or in-person meetings (if desired). They are your point of contact.

#### What is the Gold Award Committee?

- A dedicated group of passionate adult volunteers that want to see you succeed.
- They ensure girls' projects meet the Gold Award guidelines.
- They offer support, answer your questions, provide feedback, are your cheerleaders and more!

## Step 6: Take action

Once your proposal is approved, it's go time! Lead your team to carry out your plan. Log your hours in five hours increments or less and track your income and expenses as you put your proposal into action. Use the Experience Log to upload photos, videos and/or text posts showing your project in action. These posts will be shared with GSCP2P when you submit your final report in Step 7.

Check the "Summary" tab in Step 6 of GoGold for an overview at any time.

See pages 9-10 to reference what counts toward your 80 hours and what doesn't count.

### What if I need to modify my project?

Even with the best pre-planning intentions, it is inevitable that obstacles will arise that you'll need to overcome. If you need to modify your project plan from your original Project Proposal submission, contact your Gold Award committee member to keep the council informed of the obstacle you encountered and how you are modifying your project. Likely, for minor modifications no further reapprovals will be necessary. However, when the council is not informed of a modification that would be considered large, you risk not gaining final approval in the final approval process if your project no longer meets the Gold Award guidelines. Avoid this situation from occurring by simply updating your appointed committee member of any modifications you intend to make, big or small. If it is a major change, you will be directed to GoGold to modify your proposal. Your status on there will change from Approved to Needs Improvements, for you to edit your proposal. After you resubmit your updates, and it is approved with the needed modification, you may continue working on your project.

If you decide to change ideas and projects all together after your Gold Award project has already been approved, let us know and you may submit another proposal. You will also need to have another interview.

## Step 7: Educate and inspire

By Step 7, you're in the home stretch and completing your final report. It's time to tell your story—to tell others what you did, what you learned and the impact your project had on your target

audience. This is your chance to shine, so be sure to fully reflect on each question and provide thoughtful, detailed answers.

Upload any files and download a copy of your final report for your records. You'll obtain project advisor verification for the great work you completed and then submit to your council for review and approval.

As when you submitted your proposal to GSCP2P in Step 5, your council will have a specific review and approval process for Step 7, so be sure to check in with them for next steps.

#### Final report review and approval process

The official deadline to submit your Final Report is **September 15** after your 12th grade year. Your project must be completely earned by **September 30** after you graduate high school. Please make sure that you take a look at the <u>interview and paperwork deadline schedule</u>.

After your submission, you will receive an e-mail from GSCP2P to let you know that we have received your paperwork. Once your paperwork is submitted through GoGold Online, the Troop Experience Manager overseeing the Highest Awards will review your final report. If everything is completed with as much detail as possible, you will receive information about the next interview in your area, based on the region of the council you live in, as well as the paperwork deadline. If the Troop Experience Manager needs more information from you, your paperwork may be reopened for those needed edits and revisions to make sure your project meets the Gold Award Standard before the interview date is set. This review process can take two-three weeks.

During your Gold Award Exit Interview (which takes about 30 minutes), we will try to make sure you are connected with your Gold Award committee member and the committee will ask you a series of questions about your completed project (many of the questions will be provided to you in advance). Your final presentation is an opportunity to showcase your hard work! This is a great time to wear your Girl Scout uniform, even if your interview is being held virtually. Once your project has been given final approval by your Gold Award Committee member, you will receive a confirmation/congratulatory e-mail from GoGold Online and GSCP2P noting your accomplishments! You will also receive your Gold Award Pin in person or in the mail.

Be sure to also submit your Gold Award Brag Sheet. This is a requirement as well.

When your final report is approved, you're officially a Gold Award Girl Scout.

Celebrate and be sure to thank your project advisor, your team and all the other people who helped you along the way!

## Congratulations—you're a Gold Award Girl Scout!

You've earned the Gold Award, the most highly regarded award in the world for girls. It's the mark of the truly remarkable. Becoming a Gold Award Girl Scout marks an important milestone in your Girl Scout career. The same vision, commitment and leadership that brought you through the Gold Award process will now carry you to new heights. This will distinguish you on scholarship applications, college admission essays and on your résumé—forever. What you have earned will set you apart, in all the best possible ways!

In addition to accomplishing this challenging personal goal, you can now join an esteemed group of Girl Scouts who share this distinction.

From its beginning in 1916, the greatest achievement in Girl Scouting has been a symbol of excellence and leadership that recognizes the extraordinary efforts of extraordinary girls. While the Gold Award has gone by many names, now all Girl Scouts who earned the First Class, Curved Bar, Golden Eaglet or Golden Eagle of Merit are part of the Gold Award Girl Scout Family (see GSUSA's proclamation). Its timelessness has inspired generations of young women to find greatness inside themselves and share their ideas and passions with their communities and the world. Congratulations on joining this network of talented and inspirational women!



## Share your accomplishment with the world!

How many other teenagers can say they led a team that tackled an issue in their community to create lasting change? We know you can say it! You stand out in a crowd—own it!

Now that you're a Gold Award Girl Scout, it's time to leverage your accomplishment and share your passion:

- Capture the skills you gained. Remember all the things you learned while earning the Gold Award. Things like project management, team building, public speaking and resource development are real-life skills that need to be highlighted. Make sure you add your new skills and competencies to your future applications and résumés.
- Apply for scholarships. When applying for scholarships (and you should be!), you'll want your Gold Award to be a highlight. The work that goes into earning it will show you as a well-rounded, community-minded, forward-focused can-doer! Be sure to review these specific scholarships designed *just* for Gold Award Girl Scouts.
- Expand your network. Think of all the people you met and engaged with while working toward the Gold Award. Keep all those contacts and add them to your professional social media accounts, like LinkedIn, whenever possible. Those individuals will be proud to be connected to you, and the Girl Scout Gold Award, forever.

- Get paid more. If you join the military, you can enlist at a higher pay grade.
- Get the job. Highlight your Gold Award on your résumé—as well as all of the skills you gained while earning it. Don't underestimate the power of a Girl Scout alum, or sister Gold Award Girl Scout, receiving your résumé or application!

#### **RÉSUMÉ TIPS:**

**Describe what the Gold Award means** for anyone who may not be familiar with it (ideally one sentence or less). For example:

• Earned the Girl Scout Gold Award by planning and executing an 80-hour service-learning project and managing a team of volunteers and community partners

**Quantify, quantify!** Include measurable outcomes from your project to tell about your leadership experience and impact. Instead of saying:

Developed a robotics program for girls. Try something more powerful, like:

- Created a robotics curriculum that reached 80 girls—90% of whom reported an increased interest in S.T.E.M. careers.
- Partnered with two school districts to add the curriculum to 10 school clubs.
- Implemented a social media strategy to educate girls on STEM opportunities, achieving more than 5,000 impressions in total.

List skills that you developed in pursuing your Gold Award. Shine a light on transferable skills like project management, communication, strategic planning, research, budget oversight, fundraising, teambuilding and social media marketing.

**Elevate your online story.** If you created a website as part of your Gold Award, consider adding a link. You can use a free URL shortener to make the link memorable.

### When is the Gold Award Ceremony?

Each spring, GSCP2P holds a Silver and Gold Award Ceremony to recognize current members who have earned the Girl Scout Silver and Gold Award over the past year. Families, troop leaders and project advisors are encouraged to attend to celebrate you! This is a great opportunity to wear your Gold Award pin proudly! You will also receive a Gold Award yard sign, along with Gold Award certifications and goodies. GSCP2P also recognizes those girls who have earned their Girl Scout Bronze, Silver and Gold Award with a Trifecta pin given at the ceremony. There will also be a GSCP2P Gold Award Scholarship drawing at random that four of our girls will receive.

To be recognized at the upcoming spring event, the last day girls can have their Final Exit Interview completed is March 15. Just remember, the official deadline to complete your project, including Final Report and a successful Final Exit Interview, is **September 30** after you graduate 12th grade.

Be sure to also celebrate your accomplishments with your troop and family. You deserve all the recognition you can get!

#### Our resource roundup for Girl Scouts

Here you'll find a roundup of Internet resources that will help you become a Gold Award Girl Scout. We recommend referencing this list as you work on your project, then again once you're officially a Gold Award Girl Scout.

#### Building a Team and Network

The Gold Award Guide for Project Advisors

The Gold Award Guide for Adults

The Gold Award Guide for Troop Leaders

Designing and Carrying Out a Project: Gold Award Girl Scouts Share their Wisdom on YouTube

Go for the Gold—Tips from Gold Award Girl Scouts

#### Ready To Get Started?

Create a GoGold Account

FAOs (GoGold Account Required)

#### You're a Gold Award Girl Scout! What's Next?

Search the Scholarship Database for Opportunities for Gold Award Girl Scouts

Share your Project on the Girls Changing the World Map

Get your Gold Award Credential

#### **GSCP2P Resources**

**GSCP2P Gold Award Page** 

**GSCP2P Gold Award Training** 

Gold Award Project Rubric

**Project Ideas** 

A special thank you to Girl Scouts San Diego for creating the guide that inspired this national template and to the 2020 Highest Award Council Thought Partners—Girl Scouts of Alaska, Girl Scouts of Central Texas, Girl Scouts of Connecticut, Girl Scouts of Nassau County, Girl Scouts Northeast Texas, Girl Scouts of Northern Illinois, Girl Scouts of San Gorgonio, Girl Scouts of Southeast Florida, Girl Scouts of Maine and Girl Scouts of Western Ohio – for informing the updated Gold Award Guidelines for our Movement at every step.